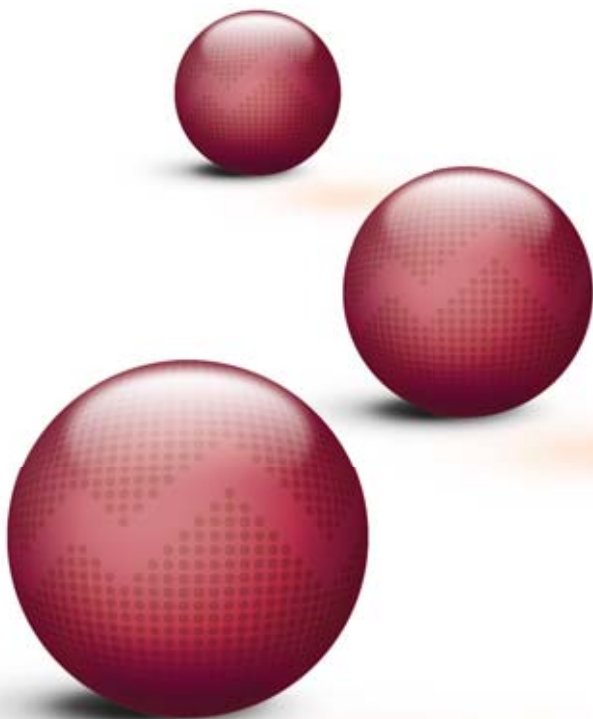




UNIVERSITY of CAMBRIDGE
ESOL Examinations

Cambridge English Business Certificates

Business English Certificates (BEC)
CEFR Level B1, B2, C1



Achieve your ambitions in international business



World-class recognition

Cambridge English: Business Certificates, also known as *Business English Certificates (BEC)*, are recognised by employers, ministries, government bodies and professional organisations throughout the world. This valuable suite of three qualifications provides clear proof that you have the English skills to succeed in international business.

Leading international companies that recognise *Cambridge English: Business Certificates* include:

Adidas	KPMG
Bahrain Petroleum Co. B.S.C. (BAPCO)	L'Oréal
Banco do Brasil	Microsoft
BMW	Motorola
BP	Nestlé
Citibank	Nokia
Coca-Cola Company	Philips
Credit Suisse	PricewaterhouseCoopers
Deloitte & Touche	Procter & Gamble
Deutsche Bank	Reuters
DHL	Roche
Ernst & Young	Shell
GlaxoSmithKline	Siemens
HCL Technologies Ltd	Sony Ericsson
Hewlett Packard	Vodafone
HSBC	World Bank
IBM	World Health Organization (WHO)
Johnson & Johnson	
Kodak	

Universities and colleges all over the world also accept *Cambridge English: Business Certificates* as proof of ability to study business related courses.

To search the full list of organisations that accept *Cambridge English: Business Certificates*, please visit www.CambridgeESOL.org/recognition

Cambridge English: Business Certificates

In today's challenging business environment, companies are seeking employees with English language skills to help their organisation compete internationally. You can give yourself a vital advantage by making sure you have the language skills that employers are looking for.

Cambridge English: Business Certificates are developed in accordance with the Common European Framework of Reference (CEFR) – the internationally recognised system for describing language ability.

Cambridge English: Business Certificates feature three certificates that provide a progressive way to develop and improve Business English ability, and make it easy to prove to employers the exact level of your English skills.

Cambridge English: Business Higher–CEFR Level C1

BEC Higher

Cambridge English: Business: Vantage–CEFR Level B2

BEC Vantage

Cambridge English: Business Preliminary–CEFR Level B1

BEC Preliminary



To view a diagram of how the CEFR relates to Cambridge English exams, go to www.CambridgeESOL.org/CEFR

Achieve your ambitions with Cambridge English: Business Certificates



Cambridge English: Business Certificates – at a glance

Improving your career prospects

Proving you can use Business English to communicate effectively can open the door to career opportunities with a new employer, or can make your ambitions for promotion or career development within your current organisation a reality.

Clear, reliable evidence of your language ability

Employers value and rely on *Cambridge English: Business Certificates* because they are a thorough test of all four language skills (reading, writing, speaking and listening) in a business context. See our searchable database of employers who accept *Cambridge English: Business Certificates* at www.CambridgeESOL.org/recognition

Choice and flexibility

There is a choice of paper-based or computer-based exam formats and you can choose the format that works best for you. Computer-based exams offer shorter registration times and more exam dates throughout the year.

Language skills for real-life business situations

The content in *Cambridge English: Business Certificates* reflects everyday work and business tasks. Preparing for your exam will give you skills that will make you an asset to your employer.



Results

Once you have earned a Cambridge English certificate, you hold one of the most valuable English qualifications in the world.

Fair and valid

We carry out detailed research and analysis to ensure all our exams are accurate, relevant and fair to the people that take them.

Our systems and processes meet the internationally recognised ISO 9001:2008 quality management standard.

Help preparing for your exam

We offer an extensive range of support and practice materials both online and in print to help you prepare for your exam.

Visit www.candidates.CambridgeESOL.org



Cambridge English: Business Higher

CEFR Level C1



Why choose Cambridge English: Business Higher?

Cambridge English: Business Higher is taken all over the world by people who need to prove that they have a high level of English for business purposes. This is the certificate which can unlock your potential for success:

- in the international workplace
- with job applications
- when applying for promotion or transfers to overseas offices
- when applying to study business at undergraduate level.

What level is Cambridge English: Business Higher?

Cambridge English: Business Higher is set at Level C1 – the second highest on the CEFR scale. C1 is the level of English required for demanding professional and academic settings.

Cambridge English: Business Higher shows employers you can:

- communicate effectively at managerial and professional level
- participate with confidence in workplace meetings and presentations
- express yourself with a high level of fluency
- react appropriately in different cultural and social situations.

If you have not yet entered the job market, it can be used to show universities and colleges that you can:

- follow any academic business course at university level
- carry out complex and challenging research.

Cambridge English: Business Higher demonstrates to employers that you have the drive and motivation to achieve an advanced level of Business English, and can use your skills to function effectively in most international business situations.

Cambridge English: Business Vantage

CEFR Level B2



Cambridge English: Business Vantage is an upper-intermediate level qualification in Business English.

Having *Cambridge English: Business Vantage* shows that you can:

- write short pieces of business correspondence, reports or proposals
- read extracts from business publications
- listen to, understand and contribute to discussions in meetings.

Cambridge English: Business Preliminary

CEFR Level B1



Cambridge English: Business Preliminary is an intermediate level qualification for people who need to show employers that they have a knowledge of Business English sufficient for practical everyday use in a business environment.

It tests your ability to use English to carry out basic office skills such as:

- reading short messages
- interpreting charts
- writing short emails
- following short telephone conversations and discussions
- talking about business-related matters.

For more information about the three levels of *Cambridge English: Business Certificates*, go to www.CambridgeESOL.org/BEC



**Cambridge English:
Business Certificates-
English skills to succeed
in international business**

Next steps to taking your exam

Step 1

Test your level – take our free online test at www.CambridgeESOL.org/testyourenglish and see which of the three certificates is the right one for you.

Step 2

Find a Cambridge ESOL exam centre near you for information about:

- how to register
- exam dates
- practice materials
- preparation courses.

www.CambridgeESOL.org/centres

Step 3

Take the challenge – register for your exam!

A wide range of support and preparation materials are available to help you get the most out of your exam.

www.candidates.CambridgeESOL.org

Step 4

Pass the exam with flying colours!

Once you have decided to take *Cambridge English: Business Certificates*, you are one step closer to achieving your dreams and ambitions.

Cambridge English

noun /'keɪm.brɪdʒ 'ɪŋ.gəlɪʃ/

- An international language including the world's major varieties of English
- English that is understood and used globally for business, study and everyday living
- The English spoken in the real world – not just the classroom
- The most valuable range of English qualifications in the world

www.CambridgeESOL.org/BEC

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